

Meeting Record

Governance & Scrutiny Board

Date and time: 05/11/2024 9.30am-12.30pm

Chair: Philip Seccombe, Police and Crime Commissioner

Attendees:

- Emma Daniell, Deputy PCC (DPCC)
- Polly Reed, Chief Executive Officer (PR)
- Claire Morris, Head of Business Services (CM)
- Sara Ansell, Chief Finance Officer (SA)
- Calum Walmsley, Strategic Estates and Asset Manager (CW)
- Emma Perks, Assurance and Scrutiny Officer (EP)
- Alex Franklin-Smith, Chief Constable (CC)
- David Gardner, Deputy Chief Constable (DG)
- Ben Smith, Assistant Chief Constable (BS)
- Angus Eagles, CI Service Improvement Team (AE)
- Steve Russell, Director of Data, Strategy & Technology (SR)
- Mike Kaine, Head of Accounting and Financial Control (MK)
- Nathan Moore, Head of Business Operations (NM)
- Alison Hall, Head of Human Resources (AH)

Apologies:

- Jeff Carruthers, Director of Financial Services (JC)

Minute taker: Imogen Forrest, Business Support Assistant (IF)

Actions and matters arising

The minutes of the open meeting dated 8th October 2024 were agreed as a true and accurate record.

Reference	Action	Deadline	Action owner
	No actions from previous meeting.		

Agenda Items

3. Information Requests and Summary of Holding to Account – October

- 3.1 The paper had been circulated prior to the meeting and all agreed content was a true and accurate record. PR advised that x3 Information Requests were closed and x3 are live, with no future IR's upcoming at the moment.

4. Estates

- 4.1 A discussion took place in relation to the BaU Capital Projects and their progression.
- 4.2 NM stated that the stone works projects is still ongoing with some further applications to be submitted, once reviewed there will be a clear picture of the contingency monies required.
- 4.3 In relation to the LW transformation works, a final design was issued which includes 600 car parking spaces and could allow for a one-way system. It was agreed that it is important to focus on what is required, rather than high specification aesthetics.
- 4.4 A full planning application submission will need to be sent in November following the temporary parking submission. However, there have been objections to the temporary parking application by Sport England due to where the proposed parking was located. There could be potential of planning going to committee and it be refused which is a big risk.
- 4.5 The Sports Pavilion roof replacement works have been completed, with all asbestos removed. Internal works have now been commissioned and all works should be fully complete by mid-November. A brief discussion took place around re-use of the building, NM advised that they have received a quote for a boiler as currently there is no heating so would not be suitable for current occupation.
- 4.6 Training block re-development is anticipated to take 8 weeks, some more asbestos removed but there are no significant issues to report.
- 4.7 NM confirmed that the EV chargers have been installed at the LW and Rugby sites and the remaining chargers will be completed by end of November. NM reinforced that the charges are for operational vehicles only and there will be signs and guidance provided to ensure this remains.
- 4.8 North Lodge works were discussed and NM advised that it has been agreed by both the force and OPCC to abort the project until further surveys have been conducted.
- 4.9 A brief discussion took place around the five new projects which include; Toilet refurbishment in LW, Generator replacements in Bedworth, Greys and Rugby, Lift

replacements in LJC and Stratford, Rugby air conditioning & Nuneaton chiller replacement and Stratford & Woodcote House switchgear replacement. All DNs are up to date with these projects.

5. HMICFRS Readiness

- 5.1 SR gave a brief overview of HMICFRS, their inspections, powers and monitoring. SR highlighted that PCC's are required to publish their comments, along with the Force on each HMICFRS report within 56 days of its publication, which Warwickshire are now on top of.
- 5.2 A discussion took place in relation to the 2021/22 PEEL Inspection. SR explained that some scoring has changed and been updated following standalone area inspections and advised that the scores and reports will remain post the 2024/25 inspection results. These are
- Tackling workforce corruption – Sep 23
 - Disrupting serious organised crime – May 24
- 5.3 SR highlighted the 22 AFIs from the 2021/22 inspection with some having made some progress, significant progress or having been completed. SR explained there is a process with HMIC in order for AFIs to be completed and closed and all AFI's are linked to a thematic areas which are reviewed at the thematic boards. SR advised that in June 2023 there were 180 thematic recommendations and AFIs which the force have now worked through and brought down to 91.
- 5.4 AE advised that since the PEEL inspection in 2022, there have been three force level inspections which included; Custody Feb 2022, Vetting & Counter Corruption Sep 2023 and Serious Organised Crime (assessed both region ROCU and force response) May 2024.
- 5.5 The PCC was advised that the force is now preparing for the 2024/25 PEEL inspection and the process timeline was presented, with January 2025 being the final information gathering stage. SR advised that AE is a crucial part of these processes. The PCC questioned when the report would be released? SR confirmed that the force will receive a draft report in March 2025 and then it will go public in April 2025, there will be a hot debrief that is held prior to the draft report which will be shared with the PCC.
- 5.6 In preparation, the force have completed a self-assessment which included; Use of Powers, Prevention, Responding to Incidents, Investigations, Protecting Vulnerable People, Offender Management, Workforce and Planning. AE stated that some areas have improved significantly e.g IT and workforce culture but there are some areas that still require improvement.
- 5.7 The PCC thanked AE/SR for attending and presenting.

6. Money Matters Report

- 6.1 PCC thanked JC and team for producing and presenting Money Matters P5 report. MK requested that the PCC note the contents of the report and approve the recommendations contained within it. PCC confirmed approval of the recommendation.

7. Decision Notices

- 7.1 There were no new or upcoming DNs to be discussed.

8. Establishment Report

- 8.1 The PCC thanked AH for presenting report and attending the meeting. AH advised the figures provided within the report are correct as of 31st October 2024:
- Currently at 1122 officers and if remain at this establishment will receive funding on 31st March for 2024/25 financial year.
 - 16 police officer leavers – x6 retired, x1 medical retirement, x1 transferred out, x1 dismissed and x7 resignations.
 - 7 new PCSO's starters in Oct intake.
 - 35 candidates are to be interviewed for March PCSO intake.
 - January intake for specials is currently 12.

9. Operational Update*

- 9.1 The CC briefed the PCC on the following:

- Incident on the A46
- Appointment of T/Assistant Chief Constable
- Force intranet update

Note: Items marked with * indicate that a record was also created in closed minutes, which are exempt from disclosure.

Action list

Date	Action description	Action owner	Status
	No actions		

Date and time of next meeting: 09:30 AM, 10th December 2024, LW Gold Room