



Date: Wednesday 25th September 2024

Time: 14:00 until 17:00

Venue: LW Conference Room, Leek Wootton

Expected attendees:

Name	Capacity
John Anderson (JA)	Chair
Gavin McArthur (GM)	Vice chair
David Carter (DC)	Member
Andy Heath (AH)	Member
Helen Knee (HK)	Member
Philip Seccombe (PS)	Police and Crime Commissioner
Polly Reed (PR)	Chief Executive, OPCC
Imogen Forrest (IF)	Business Support Assistant, OPCC
Alex Franklin-Smith (AFS)	Deputy Chief Constable
Jeff Carruthers (JC)	Director of Finance, WP
Mike Kaine (MK)	Head of Accounting and Financial Control, WP
Steve Russell (SR)	Director of Data, Strategy and Technology
Andy Shipman (AS)	Force Crime Registrar
Paul Clarke (PC)	Head of Internal Audit for Warks CC
Andy Reid	Azets
Reshma Ravikumar(RR)	Azets

Known apologies:

Name	Capacity
Debbie Tedds (DT)	Chief Constable
Sara Ansell	PCC Chief Finance Officer

Agenda

Closed session

Items in this section are exempt from disclosure under Freedom of Information or are likely to be so.

Item no.	Time	Item details	Speaker
01/25/09/2024	14:00	Welcome and apologies	Chair
02/25/09/2024	14:00	<p style="text-align: center;">Committee Members Declaration of Personal Prejudicial Interests.</p> <p style="text-align: center;">Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the member must withdraw from the room unless one of the exceptions applies.</p>	Chair
03/25/09/2024	14:00	Minutes of the closed meeting of 10th July 2024	Chair
04/25/09/2024	14:10	Briefing to the Committee from the PCC (no papers)	PCC
05/25/09/2024	14:25	Briefing to the Committee from the Deputy Chief Constable (no papers)	DCC A Franklin Smith
06/25/09/2024	14:40	Force Risk Register (paper)	A Shipman/ S Russell

Open session

Items in this section are suitable for public disclosure under Freedom of Information.

Item No	Time	Item Details	Speaker
07/25/09/2024	14:50	Minutes of the open meeting of 10th July 2024	Chair
		Substantive items:	
08/25/09/2024	14:55	PCC Risk Register Report (Papers)	P Reed
09/25/09/2024	15:05	HMICFRS update report (Paper)	S Russell
		Audit Reports:	
10/25/09/2024	15:15	Internal Audit 2024/25 Progress Update report (Paper)	P Clarke
11/25/09/2024	15:25	2023/24 Draft Audit Findings Report (Paper)	A Reid
12/25/09/2024	15:40	2023/24 Draft Letters of Representation (Paper)	A Reid
		Finance reports:	
13/25/09/2024	15:45	2023/24 Group PCC and CC Statement of Accounts Report (Paper)	J Carruthers/ M Kaine
		Deep Dive reports:	
14/25/09/2024	16:00	PCC Holding to Account Performance update report (paper)	P Reed
15/25/09/2024	16:15	Joint Audit and Standards Committee Workplan (Paper)	Chair
16/25/09/2024	16:25	Members Points	Chair

Item No	Time	Item Details	Speaker
17/25/09/2024	16:40	<p style="text-align: center;">AOB</p> <p>Police and Crime Panel Meetings:</p> <ul style="list-style-type: none"> • 26 September 2024 – 2pm • 21 November 2024 – 2pm • 3 February 2025 – 2pm • 13 March 2025 – 2pm 	Chair
		Items for information:	
18/25/09/2024		Specials recruitment, vetting and mangement review (Paper)	ACC B Smith
19/25/09/2024		A, S & I Assurance report (Paper)	S Russell
20/25/09/2024		Q1 Forecast Outturn report (Paper)	J Carruthers

Date and time of next meeting

Wednesday 22nd January 2025 14:00 – 17:00 (pre-meet 12:00-14:00), Leek
Wootton Conference Room, Leek Wootton